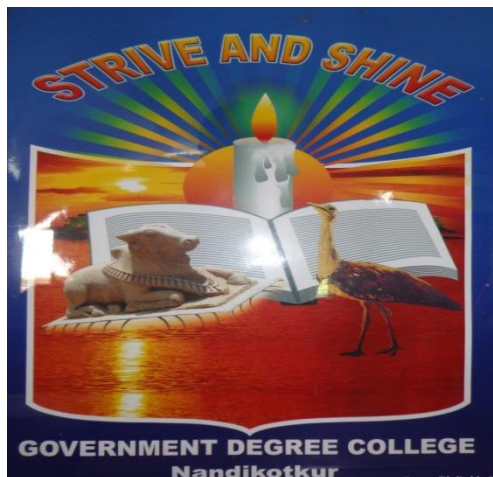
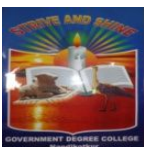


Government Degree College Nandikotkur



Institutional Plan **Academic Year 2020-21**



GOVERNMENT DEGREE COLLEGE, NANDIKOTKUR



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IQAC

INSTITUTIONAL PLAN FOR ACADEMIC YEAR 2020-21

SNO	MONTH	WEEK	ACTIVITY PROPOSED	ASSIGNED FACULTY/DEPARTMENT
1	JUNE 2020	1	1. To conduct online meeting due to Covid-19 2. To conduct co-curricular activities through online	Principal & All Departments
2		2		
3		3		
4		4		
1	JULY 2020	1	1. To conduct online meeting due to Covid-19 2. To conduct co-curricular activities through online	Principal & All Departments
2		2		
3		3		
4		4		
1	AUGUST 2020	1	1. To conduct online meeting due to Covid-19 2. To conduct co-curricular activities through online	Principal & All Departments
2		2		
3		3		
4		4		
1	SEPTEMBER 2020	1	1. To conduct online meeting due to Covid-19 2. To conduct co-curricular activities through online	Principal & All Departments
2		2		
3		3		
4		4		
1		1	Staff Meeting	Principal
			Admission Campaign	All Staff
			Constitution of IQAC, Academic & Administrative Committees	Principal & IQAC Coordinator
			Commencement of III & V Semester classes(02-11-2020 onwards)	
			Legal Awareness Programme	Dept of Political Science
			Preparation of Institutional plan	IQAC Coordinator & Team

2	NOVEMBER 2020	2	Online Classes	Concerned incharges.		
			Preparation of annual action plan of all departments.	Incharges of all Departments		
			International Accounting Day (10-11-2020)	Dept of commerce.		
			National Education Day (11-11-2020)	Dept of Political Science		
			Admission Campaign	All Staff		
3		3	Faculty Forum	Faculty forum convener		
			National Integration Day (24-11-2020)	NSS Unit		
4		4	Staff Meeting	Principal		
			Constitution day (26-11-2020)	Dept. of Political Science		
			Clean & Green Programme	NSS & All departments.		
			Commencement of semester end Examinations of II Semester	Exam Branch		
1		DECEMBER 2020	1	Admission Campaign	All Staff	
	I Internal Examinations for all III & V Semesters (01-12-2020 to 07-12-2020)					
	AIDS DAY (01-12-2020)			NSS Unit		
	2		2	World Human Rights Day (10-12-2020)	Deparment of Political Science	
				Energy Conservation Day Celebrations (14-12-2020)	Department of Physics	
	3		3	Faculty Forum	Faculty forum convener	
				National Mathematics Day (22-12-2020)	Department of Mathematics	
	4		4	Consumers day celebrations (24-12-2020)	Department of Commerce	
				Clean & Green Programme	NSS & All departments	
	1			1	Staff Meeting	Principal
					Admission Campaign	All Staff
					Rangoli Competitions (08-01-2021)	Women Empowerment Cell
2		2		Pongal Holidays		
				Faculty Forum	Faculty forum convener	

3	JANUARY 2021	3	II Internal Examinations for III & V Semesters (23-01-2021 to 28-01-2021)	Exam Branch	
4		4	National voters Day (25-01-2021)	Principal & Department of Political Science	
			Republic Day (26-01-2021)	Department of Political Science & NSS & Physical Education	
			IQAC Review Meeting	IQAC Coordinator	
			Clean & Green Programme	NSS Unit & All departments.	
1	FEBRUARY 2021	1	Staff Meeting	Principal	
Commencement of class work for I semester (01-02-2021 onwards)			For all Incharges		
2		Review meeting	Principal		
		Induction Programme And Freshers Day (08-02-2021)	IQAC & Cultural coordinator		
3		3	Faculty Forum	Faculty forum convener	
			Students feedback on Teachers performance	Faculty members of respective programmes	
			International Mother Language Day (21-02-2021)	Department of English, Hindi, Telugu	
4		4	National Science day (28-02-2021)	Department of Physics	
1		MARCH 2021	1	Staff Meeting	Principal
				knitting competition on the occation of international womens day	Women Empowerment Cell
	International Women's Day (08-03-2021)			Women Empowerment Cell	
	2		Internshala-career starter internship	JKC	
			National Pi Day (14-03-2021)	Dept of Mathematics	
	3		3	Faculty Forum	Faculty forum convener
				Commencement of I internal Examinations for I semester (18-03-2021 to 24-03-2021)	Exam Branch
				Commencement of III & V Semester End Examinations (01-03-2021 to 24-03-2021)	Exam Branch
	4		4	Clean & Green Programme	NSS & All departments

1	APRIL 2021	1	Staff Meeting	Principal
			World Health Day (07-04-2021)	Departments of Botany & Zoology & Physics
2		2	Ambedkar Birthday (14-04-2021)	Departments of History & Political Science
3		3	II Internal Examinations for I Semester (15-04-2021 to 24-04-2021)	Exam Branch
			Faculty Forum	Faculty forum convener
4		4	Clean & Green Programme	NSS Unit & All departments.
			Commencement of IV & VI Sem class work (15-04-2021 onwards)	
1	MAY 2021	1	Staff Meeting	Principal
			IQAC Review Meeting	Principal
2		2	Faculty Forum	Faculty forum convener
			Clean & Green Programme	NSS & All departments
			Commencement of I sem End Exams (01-05-2021 to 23-05-2021)	Exam Branch
			Commencement of I internal Examinations for IV & VI semester (10-05-2021 to 17-03-2021)	Exam Branch
3		3	Summer Vacation	
4		4	Commencement of II SEM class work (24-05-2021 onwards)	
1	JUNE 2021	1	Staff Meeting	Principal & IQAC Coordinator
			World Environmental day (05-06-2021)	Departments of Botany & Zoology & Physics
			II Internal Examinations for IV & VI Semester (21-06-2021 to 26-06-2021)	Exam Branch
2		2	Faculty Forum	Faculty forum convener
3		3	International Yoga Day (21-06-2021)	Department of Physical Education
4		4	Clean & Green Programme	NSS & All Departments
			Staff Meeting	Principal

1	JULY 2021	1	Commencement of I Internal Exams for II Semester (05-07-2021 to 10-07-2021)	Exam Branch
2		2	World Polution day (11-07-2021)	Department of Political Science
3		3	Faculty Forum	Faculty forum convener
4		4	Clean & Green Programme	NSS & All departments
1	AUGUST 2021	1	Commencement of IV & VI Sem End Examinations (02-08-2021 to 31-08-2021)	Exam Branch
			Commencement of II Internal Examinations for II Semester (02-08-2021 to 07-08-2021)	Exam Branch
4		4	Commencement of Sem end examinations for II Semester (23-08-2021 to 11-09-2021)	Exam Branch
1	Aug-21	1	Staff Meeting	Principal & All Departments
			Constitution of IQAC , Academic & Administrative Commitees	Principal & IQAC Coordinator
			Preparation of Institutional Plan	IQAC Coordinator
			II Internal Assesment Examinations for II Semester	Exam Branch
2		2	Preparation of Annual Action Plan of all departments	Incharges of all Departments
3		3	Faculty Forum	Department of Chemistry
			Independence Day - 15/08/2021	NSS Coordinator & Physical Director
			Preparation of Semester wise Curricular Plans	Incharges of all Departments and Individual Faculty members
4		4	Commencement of Practical Examinations for II Semester	Exam Branch
			Clean & Green Programme	NSS & All Departments
			Admission Campaign at Junior Colleges	All Staff
			To Introduce Certificate Courses- (1) Basic Computer Skills	T.Jhansi Rani,Lecturer in Computer Science
			(2) Adobe Photoshop	P.Amarnatha Reddy, Lecturer in Computer Applications
1		1	Staff Meeting	Principal & All Departments
			Commencement of Theory Examinations of II Semester	Exam Branch

	Sep-21		Teacher's Day Celebration	Principal & All Departments
2		2	CPDC MEETING	Principal & CPDC members
3		3	Commencement of Classes for V semester	
			Faculty Forum	Department of Chemistry
4		4	Clean & Green Programme	NSS & All Departments
1	Oct-21	1	Staff Meeting	Principal & All Departments
2		2	Dussara Holidays	
3		3	Faculty Forum	Department of Chemistry
			Maharshi Valmiki Jayanthi	Department of Telugu
4		4	UNO Day	Department of Political Science
			Clean & Green Programme	NSS & All Departments
			National Unity Day	Department of Telugu
			I Internal Assesment Examinations for V Semester	Exam Branch
1	Nov-21	1	Legal Awareness Programme	Department of Political Science
			Staff Meeting	Principal & IQAC Coordinator
2		2	International Accounting Day	Department of Commerce
			National Education Day	Department of Political Science
3		3	Commencement of Classes for I semester	
			Faculty Forum	M.Govinda Rajulu, Lecturer in Chemistry
			National Integration Day	NSS Unit
4		4	Constitution Day	Department of Political Science
			Clean & Green Programme	NSS & All Departments
			Blood Grouping & HB Test Programme	Department of Botony
			AIDs Awareness Programme	Department of Botony
			II Internal Assesment Examinations for V Semester	Exam Branch
			Staff Meeting	Principal & IQAC Coordinator
			AIDS day Rally	NSS Unit

1	Dec-21	1	Commencement of Classes for III semester	
			World Computer Literacy Day	Department of Computer Science & Computer Applications
			Field Trip	Department of Physics
			Inaugural function of NSS	NSS Coordinator
2		2	World Human Rights Day	Department of Political Science
			National Webinar	Department of Telugu
			Energy Conservation Day	Department of Physics
3		3	Faculty Forum	M.Govinda Rajulu, Lecturer in Chemistry
			National Mathematics Day	Department of Mathematics
4		4	National Consumers Day	Department of Commerce
			Clean & Green Programme	NSS & All Departments
			Mentor -Mentees allotment	IQAC Coordinator